

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
SEPTEMBER 25, 2012 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance & Operations Committees)</i>
James L. Fox	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
William A. Sweigart	<i>(Finance & Education Committees)</i>
Dr. Tonya Thames Taylor	<i>(Finance & Community & Student Relations Committees)</i>

Student Representatives

Savannah Beebe, Senior Class Representative
Paul Draper, Junior Class Representative

Administration

Richard W. Como, Superintendent of Schools
Dr. Angelo Romaniello, Assistant Superintendent/Board Secretary
Dave Krakower, Director of High School Education / Special Education (6-12)
Dr. Teresa Powell, Director of Middle School Education
Jason Palaia, Director of Elementary Education / Special Education (3-5)
Jonette Marcus, Director of Elementary Education / Special Education (K -2)
John Reid, Director of Pupil Services / Data Assessment
Erika Zeigler, Director of Human Resources
Abdallah Hawa, Director of Technology

Solicitor

James E. Ellison, Esquire

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the August 28, 2012 School Board meeting subject to any addition, deletions, modifications or clarifications. *(Enclosure)*

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held on Tuesday, September 25, 2012 at 6:00 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
October 9, 2012	6:00 PM	All Committee Meetings	9/10/Center Auditorium
October 12, 2012	~	Full Day Inservice	<i>No school for students.</i>
October 23, 2012	7:00 PM	School Board Meeting	9/10/Center Auditorium

BOARD PRESIDENT'S REPORT

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Neil Campbell, School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. FINANCE COMMITTEE (Richard Ritter, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending August 31, 2012.

Fund	Paid
General Fund – 10	\$ 10,982,787.25
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	0.00
Capital Projects Fund 34 / 2010 GOB	86,883.98
New Capital Reserve Fund 38	0.00
Food Service – 51	9,473.89
Trust Fund – 71	10,000.00
Student Activities Fund – 81	546.85
Agency Fund – 89	1,530.00
TOTAL	\$ 11,091,221.97

B. Treasurer’s Report

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending August 31, 2012.

C. Schedule of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending August 31, 2012.

D. Actuaries for Government Accounting Standards Board Statement No. 45 (GASB 45)

RECOMMENDED MOTION: That the Board of School Directors approves Conrad Siegel Actuaries to perform an actuarial study necessary to comply with GASB No. 45 at a fee of \$6,550 (as negotiated through the Pennsylvania Trust). The previous contract fee was \$7,550.

E. E-Rate Contract – YR 16

RECOMMENDED MOTION: That the Board of School Directors approves the E-Rate contract with Julie Tritt-Schell to consult with the District for the Year 16 - Funding Year 2013 for E-rate expenditures from 7/1/2012 to 6/30/2013, at a fee of \$8,500. This is a \$1,500 reduction from the 2011-12 fee of \$10,000. The total amount received or

committed from E-Rate since Ms. Tritt-Schell has been consulted is \$2,205,715. Payments made to Tritt-Schell total \$67,500.

F. Renewal Of Administrative Fees With Independence Administrators

RECOMMENDED MOTION: That the Board of School Directors approves the administration and claims service fees (per employee per month) with Independence Administrators as follows:

	<u>Current</u>	<u>7/12/12- 6/30/13</u>	<u>7/1/13- 6/30/14</u>	<u>7/1/14- 6/30/15</u>
Medical/Vision/UM	\$32.35	\$32.35	\$32.35	\$32.35
Case Management	\$ 0.30	\$ 0.30	\$ 0.30	\$ 0.30
Disease Management	\$ 2.70	\$ 2.70	\$ 2.70	\$ 2.70
UCCI Dental	\$ 3.15	\$ 3.15	\$ 3.15	\$ 3.15
Claims Fiduciary Fee	\$ 1.70	\$ 1.70	\$ 1.70	\$ 1.70
HIPAA Certificates	\$ 0.30	\$ 0.30	\$ 0.30	\$ 0.30
COBRA Administration	\$ 1.35	\$ 1.35	\$ 1.35	\$ 1.35
Broker Fee	<u>\$12.00</u>	<u>\$10.00</u>	<u>\$10.00</u>	<u>\$10.00</u>
Total	\$53.85	\$51.85	\$51.85	\$51.85
		3.7%	No	No
		Decrease	Increase	Increase

The reduction of fees for 2012-13 is forecasted to result in a \$22,488 savings. (*Enclosure*)

G. Self Insurance Stop Loss Insurance *

RECOMMENDED MOTION: That the Board of School Directors ratifies the action taken by administration in awarding the specific Stop Loss insurance policy for the period of July 1, 2012 through June 30, 2013 with a \$400,000 individual specific attachment point to HM Life Insurance Company for the approximate annual premium of \$151,139. The recommendation saves approximately \$63,000 (annualized) to the district.

The prior policy had a \$300,000 individual specific attachment point that required a second deductible of \$100,000 be met individually or cumulatively before any stop loss reimbursements occurred. The plan year benefit is equal to \$2,000,000 less the \$400,000 individual specific deductible with an unlimited lifetime benefit.

H. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Nappi II, Dennis, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 9/17/12. Reason: Personal. Effective: 60 Days or sooner from 9/17/12.

b. CATSS

- 1) Knowles, Margaret, 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Letter Dated: 9/10/12. Reason: Retirement. Effective: 9/10/12.
- 2) McCain, Eric, 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Letter Dated: 9/5/12. Reason: Job Abandonment. Effective: 9/14/12.
- 3) Riisen, Mary, 2.0 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Letter Dated: 9/6/12. Reason: Personal. Effective: 9/7/12.
- 4) Woodward, Jessica, 2.0 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Letter Dated: 9/5/12. Reason: Job Abandonment. Effective: 9/14/12.

c. FEDERATION

- 1) Bock, Chad, Custodian for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 9/5/12. Reason: Personal. Effective: 9/5/12.
- 2) Ray, Jessica, 3.0 Hour General Utility Worker for the South Brandywine Middle School. Letter Dated: 8/30/12. Reason: Personal. Effective: 8/30/12.

d. EXTRA DUTY

- 1) Auberzinsky, John, Cross Country Coach for the South Brandywine Middle School. Letter Dated: 9/18/12. Reason: Personal. Effective: 9/21/12.
- 2) Hoopes, Stephanie, Yearbook Co-Advisor for the North Brandywine Middle School. Letter Dated: 8/27/12. Reason: Personal. Effective: 8/27/12.
- 3) McCandless, Emily, Assistant Volleyball Coach for the Coatesville Area High School. Letter Dated: 9/10/12. Reason: Personal. Effective: 9/14/12.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Cloud, Dawn, Book Club Advisor for the Reeceville Elementary School. Posted: 7/26/12 (Freeman). Salary: \$420.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 2) Froggatt, William, 7th Grade Football Coach for the South Brandywine Middle School. Posted: 6/21/12 (Washington). Salary: \$2,121.00. Effective: 2012 – 2013 School Year. SP4: Staff.

- 3) Haiko, Kristi, JV Cheerleading Coach for the Coatesville Area Senior High School CAMPUS. Posted: 8/1/12 (Woodley). Salary: \$2,331.00. Effective: 2012 – 2013 School Year. SP4: Approved.
- 4) Miles, Willie, Assistant Football Coach for the South Brandywine Middle School. Posted: 6/19/12 (Woodward). Salary: \$2,121.00. Effective: 2012 – 2013 School Year. SP4: Pending.
- 5) Ritter, John, 21st Century Cohort 5 After School Program Site Manager for the North Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.
- 6) 21st Century Cohort 5 After School Teachers for the North Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.

Cynthia Crouse
Patricia Fraumeni
Jason Warren

Susan Eastburn
Denim Kurtzhals

- 7) McBride, Diane, 21st Century Cohort 5 After School Program Aide for the North Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$10.50/hr. Effective: 2012 - 2013 School Year. SP4: Staff.
- 8) Groff, Janene, 21st Century Cohort 6A After School Program Site Manager for the North Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.
- 9) 21st Century Cohort 6A After School Teachers for the North Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.

William McClure

Stephanie Waterman

- 10) 21st Century Cohort 6A After School Program Aides for the North Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$10.50/hr. Effective: 2012 - 2013 School Year. SP4: Staff.

Donna Groce (Sub)
Wendy Webster

Jerod Hines (Sub)

- 11) Barnes, John, 21st Century Cohort 5 and Cohort 6A After School Program Site Manager for the Scott Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.
- 12) 21st Century Cohort 5 and Cohort 6A After School Teachers for the Scott Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.

Brian Davis
Shannon King

Margaret Gunlefinger
Keith Lilienfeld

Cathy McCabe
Courtnei Pierce
Brian Riker
Pamela Shuman

Lauren Milley
Linda Pitts
Frances Rodkey
Justin Smith

- 13) 21st Century Cohort 5 and Cohort 6A After School Program Aides for the Scott Middle School. Posted: 8/16/12 (New). Salary: \$10.50/hr. Effective: 2012 - 2013 School Year. SP4: Staff.

Ann Crutchfield
Sharan Hunt

Leon Hunt

- 14) Olseski, Anthony, 21st Century Cohort 5 After School Program Site Manager for the South Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.

- 15) 21st Century Cohort 5 After School Teachers for the South Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.

Jessica Bonaduce
Daysha Hall
Deborah Flad (Sub)
Scott Harre (Sub)
Karen Smith (Sub)
Kyle Walker (Sub)

James Dougherty
Casandra Jones
Matthew Grannells (Sub)
Philip Haitz (Sub)
Kaitlyn Spangler (Sub)

- 16) Pennington, Claudette, 21st Century Cohort 5 After School Program Aide for the South Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$10.50/hr. Effective: 2012 - 2013 School Year. SP4: Staff.

- 17) Gredzinski, Kimberly, 21st Century Cohort 6A After School Program Site Manager for the South Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.

- 18) 21st Century Cohort 6A After School Teachers for the South Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.

Steve Jamison
Erin Mitchell

Patricia Miller

- 19) 21st Century Cohort 6A After School Program Aides for the South Brandywine Middle School. Posted: 8/16/12 (New). Salary: \$10.50/hr. Effective: 2012 - 2013 School Year. SP4: Staff.

Elizabeth Armstrong
Cassandra Holmes (Sub)

Karen Barnhart

- 20) 21st Century Cohort 6A After School Teachers for Credit Recovery for the Coatesville Area Senior High School CAMPUS. Posted: 8/16/12 (New). Salary: \$33.00/hr. Effective: 2012 – 2013 School Year. SP4: Staff.

William Froggatt
Jason Warren

Denim Kurtzhals

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Diehl, Aimee, 3rd Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 9/5/12. Reason: FMLA/Childrearing. Effective: 9/10/12 – 1/23/13.
- 2) Stanley, Jennifer, 4th Grade Teacher for the Caln Elementary School. Letter Dated: 8/5/12. Reason: FMLA. Effective: 8/21/12 – 10/26/12.
- 3) Weathers, Julie, 1st Grade Teacher for the Caln Elementary School. Letter Dated: 9/11/12. Reason: FMLA. Effective: 11/12/12 – 2/19/13.

b. CATSS

- 1) Pollard, Kim, 6.5 Hour Special Education One-on-One Aide for the King's Highway Elementary School. Letter Dated: 8/28/12. Reason: FMLA. Effective: 8/27/12 – Intermittent.

c. FEDERATION

- 1) Ammon, Mark, Tradesman – Carpenter for the Coatesville Area School District. Letter Dated: 7/16/12. Reason: FMLA/Medical Leave of Absence. Effective: 7/25/12 – 10/18/12.
- 2) Del Rossi, Brenda, 3.0 Hour General Utility Worker for the Rainbow Elementary School. Letter Dated: 9/6/12. Reason: Medical Leave of Absence. Effective: 8/27/12 – 10/1/12.
- 3) Estes, William, Custodian for the King's Highway Elementary School. Letter Dated: 9/4/12. Reason: FMLA. Effective: 9/14/12 – 9/28/12.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Martinez, Iris, move from 6.5 Hour ESL Aide for the Rainbow Elementary School to 6.5 Hour ESL Aide for the Reeceville Elementary School and Coatesville Area Senior High School CAMPUS. (Hines). Effective: 9/17/12.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Brown, Dominic, move from 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School to 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. (Assigned new student). Effective: 9/17/12.
- 2) Hines, Dehaven, move from 6.5 Hour ESL Aide for the Reeceville Elementary School to 6.5 Hour Special Education One-on-One Aide for the Reeceville Elementary School. (Assigned new student). Effective: 9/17/12.
- 3) Lewis, Pamela, move from 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School to 4.75 Hour Instructional Aide for the Friendship Elementary School. (Robinson). Effective: 9/17/12.
- 4) Robinson, Ivette, move from 4.75 Hour Instructional Aide for the Friendship Elementary School to 6.5 Hour ESL Aide for the Rainbow Elementary School. (Martinez). Effective: 9/17/12.
- 5) Ross, Rick, move from 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School to 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. (Knowles). Effective: 9/17/12.

b. FEDERATION

- 1) Dimpter, Jo-Ann, move from 2.0 Hour Cafeteria/Playground Aide for the Reeceville Elementary School to 3.0 Hour General Utility Worker for the Reeceville Elementary School. Date Posted: 9/22/11 (Refford). Salary: \$14.46/hr. /\$14.66/hr. after probationary period. Effective: 10/3/12.
- 2) Sherrer, Nicholas, move from Substitute Custodian for the Coatesville Area School District to Custodian "D" for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Posted: 9/5/12 (Bock). Salary: \$18.48/hr. /\$18.68/hr. after probation period. Effective: 9/24/12.

6. Employee Recall:

RECOMMENDED MOTION: That the Board of School Directors approves the Employee Recall of:

- 1) Gilfillan, Linda, recalled from the list of furloughed employees previously approved on August 28, 2012 to the position of 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Effective: 9/10/12.

7. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Juana Herman 9/11/12

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Brandywine Y.M.C.A. Agreement for the District Elementary Schools**

RECOMMENDED MOTION: That the Board of School Directors approves the Agreement for Services with the Brandywine Y.M.C.A. to use the district's elementary schools as requested for a Before and After School Child Care Program for a three year period, commencing on August 15, 2012 and ending on June 30, 2015, at an amount of \$36,000 annually to be paid to the district in quarterly installments. (*Enclosure*)

B. **Freedom Life Christian Center Agreement – Rainbow Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approves the License Agreement with Freedom Life Christian Center to use Rainbow Elementary School's cafeteria and stage areas as requested for Sunday religious services for a one year period, commencing on September 1, 2012 and ending on September 1, 2013, at an amount of \$50,000 annually to be paid to the district in quarterly installments. (*Enclosure*)

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Review of Revised Policy #249 – Bullying and Cyber Bullying – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #249, Bullying and Cyber Bullying.

B. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action</u>
12DH33	15 day expulsion; student will receive in-home instruction during expulsion period.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting was advertised in the Daily Local News on January 22, 2012 and on the District Website.*